

Notes of East District Management Meeting held on Thursday 15th Aug 2019



Premier Inn, Edinburgh Park, EH12 9FX

1. **Present:** Duncan McKinnell (DMcK) Vice President, Les Rodgers (LR) President, Tony Dane (TD) Secretary, Alistair Shields(AS) STO Convenor, Andra Laird(AL) Swimming Convenor, Colin Kennedy (CK) Archive Convenor, Jo Maguire (JM) Lothian Region Convenor, Alan Reed RSDM(AR), Cath Fleming(CF) minute taker
2. **Apologies:** Fiona McEwan(FM) Masters Convenor, Alison Stephen (AS) Diving Convenor, Richie Metcalfe (RM) Immediate Past President, Vicky Peakman (VP) Synchro Convenor, Kirsten Ogilvie (KO) Open Water Convenor, Victoria Lowe (VL) Borders Convenor, James Laird (JL) Treasurer

Agenda		Action by
President's Welcome	Duncan McKinnell (Vice President) Many good swims over the summer by East District swimmers	
3. Declarations of Interest	None	
4. Corrections and actions from Management Meeting Thursday 16th May (all)	<p>Item 4, 5th bullet point: Prestonpans score board: RP has the Piccolo scoreboard, DC has the bigger system in his archive office. First week in Sept is date for East Lothian forum, so great if we can test the system before then. Bigger concern was whether it's compatible with current ARES system. AS to take this forward with RP firstly and then secondly David Civil.</p> <p>Item 7, Finance: RCP costs: meeting was held with RCP and AL. The outcome was that they won't shift, continuing to charge us for lost revenue, in addition to our hire costs. Is there any scope for discussing this with SportScotland? DMc said that galas are not under any agreement with SportScotland. AL also raised the concern that there is inequality for Clubs to access lane hire (very annoying when you can't access any lane training and you see other clubs training with 3 in a lane over 3 lanes in a 50 metre pool). The cost of a lane hire for a Club using the RCP is also at odds to the full day gala hire cost. We used to be allowed to sublet our lane during competition period: this is no longer permitted.</p> <p>Item 8, modernisation: 20th June forum at MWC with Club Management presentation using Swim Manager and Team Unify with Sean Dawson and Francesca Carlo followed by a HIVE discussion led by AR. 25 members attended the Forum from 9 Clubs, some new faces – so generally a success.</p> <p>19th Sept forum, QMU: STO mentoring presentation is getting its first airing...along with several other areas: future of Judge training / resilience of Technical officials and process for progression to AOE or other disciplines and the officials' pathway/ volunteers pathway in its widest sense. AS to advertise forum on Facebook. TD to send this info to Club Secretary, Gala convenors etc.</p>	<p>AS/ Ralph P /D.Civil</p> <p>AS/TD</p>

	Item 8, regions working with ED: the 3 regions have not got together. Alison Lister has resigned as Fife Convenor so carried forward until a new Fife Convenor is appointed.	
5. Correspondence Tony Dane	<ul style="list-style-type: none"> • Larkhall AOE system has now been resolved – no action required from East District. • New address for WBC Secretary: warrendersecretary@gmail.com • Trojan gala referred to Swimming Committee. 	AL /JM
6. Finance Duncan in JL's absence	Finance report was circulated. Very quiet period with Open water money due to/from Scottish James Laird is considering not standing as Treasurer at the next AGM. Options to be considered by Executive.	Exec
7. District Modernisation Duncan McKinnell Alan Reed	<p>The first draft of the Volunteer Role Profile was reviewed and various amendments suggested. It was agreed that, in the first instance we would attempt to fill this as a voluntary role. Advertise through Blog, Hive, SportScotland, SS. DMcK will amend the Role Profile (Version 2) for us all to look at prior to further dissemination and advertising the position.</p> <p>Young Person's programme</p> <ul style="list-style-type: none"> • SS have done a Pilot for Young officials in West. We (ED) have laid aside money for this initiative and agreed in principle to support it with AS leading. AS to obtain more information from Sean Dawson • Young leaders Squad: Also agreed. ED need to provide Team Manager. AL will attempt to fill this. Clubs to provide youngsters aged 14 plus who could benefit from this qualification. Possible weekend date: 30th Nov/ 1st Dec. AR to provide role profile for TM. • Young Events Coordinators: ED agreed to continue with this initiative. There will be an initial orientation day. A project plan has been developed and will be passed to AL. A leader will be required. 	DMcK AS AL AR AR
8. Board and Council Meeting Les Rodger	<p>No major items arising from the most recent Board meeting: no council meeting has been held since the last Management Meeting.</p> <p>Awards Dinner: ED have booked a table of 10: Les to notify Convenors and invites to go out to suitable people, including award winners.</p>	LR
9. ACDA:	Jenn Davies has resigned with effect from 15 th Aug. There was a meeting held with all the partners to discuss the way forward during end of July. East District, Edinburgh Leisure and Scottish Swimming had all previously committed to maintain their funding of this role. After consultation with Clubs, Lothian Region also agreed to maintain support.	

	Interviews are being held all day on 2 nd Sept with very intensive recruitment process. Alanna is rep for LR during the interview process. ED to have a rep, CF to attend the interview. AR to let Edin Leisure know...	AR / CF
10. Regional Reports		
a - Borders - VL	No report	
b – Fife – Andra Laird, in the absence of Fife Conv	Haven't met since June. Fife has established two area squads: one for young swimmers just below DRP level and the second for older swimmers nominated by their Coach.	
c – Lothian – Jo Maguire	LR undertook a useful feedback meeting on the Meets run by them. They are offering a subsidy of £100 per candidate towards the Teachers Conversion Course. They must be involved with teaching within their Club. Squad development days are being planned for those who have not qualified for DRP, looking to start in 2020. Next meeting: 8 th Oct	
11. Discipline Reports		
a - Swimming	<p>Report: Very good swimming results with Archie Goodburn silver medallist at European Juniors in his first excursion with BS, and David Cumberlidge, swimming to a gold medal position at World University Games.</p> <p>Meet info for EDAGs is on SwimScotland and the SCTT is almost ready. DRP numbers are down.</p> <p>Swim England Counties Champs, no swimmers have said that they are not available, coaches going are Bruce Halloran (Head Coach) with Fiona Donald & Jamie Ward as Assistants.</p>	
b - Water Polo	Report submitted with one change of word to gender. Development events are being planned	
c - Masters	No report	
d - Synchro	No report	
e - Diving	No report	
f – Open Water	<p>Report: Several ED medal winners at SNOWs with stand-out swims from Nathan Grimley (Fauldhouse) and Jenny Galloway (Warrender).</p> <p>SS have asked the districts to brand district OW events more as districts, not use the national brand, so that the events are distinct. Four districts could club together or else each district could purchase flags which could be used at different venues for all disciplines.</p> <p>Guidance required on our preference to feed back to other districts.</p> <p>Discussion around way forward : preference is ED to purchase sails (x4) with ED logo similar to Banners</p>	KG /LR / JL
12. STOC	<p>Report: Recorder and referee exam date has moved to 2nd May 2020</p> <p>Course cost changes: Judge 1- £20 (£10 license to BS & £10 for course): Judge 2 - £10: Starter - when it comes on line it will be £5. AS to give out voucher once paid.</p> <p>Workbooks: Learning experience only comments to go into workbook, Can do your own “workbook” to mark any events attended/ need to do 7 sessions with no final assessment / it'll be a formal certification.</p>	

	Helen Akers to attend the STO seminar, 22 nd Sept SS STO Rule 12 is to be amended to require Judges/inspector of turn at both ends.	
13. Archive	Scanning ongoing process. 42,000 documents now in storage	
14. Website	Quiet period	
15. AOCB	Invite from Scottish Mental Health for swimmers. 14 places are available for a 14 hour course including 1 day of face to face learning and the remainder on-line. We will help out by advertising it on the blog. Club WPOs would be ideal people to do this. AR will source a list.	TD AR
16. Date of next meeting FORUM	19 th Sept, at QMU, 7 for a 7.30 start.	Convenors
MANAGEMENT	17 th Oct :Premier Inn, Edinburgh Park @7pm (budget)	
	With thanks to the Chair the meeting ended at 21:05	