

**Notes of East District Management Meeting held on Thursday 16<sup>th</sup> Jan 20**

**Premier Inn, Edinburgh Park, EH12 9FX**



- 1. Present:** Duncan McKinnell (DM) Vice President, Les Rogers (LR) President, Tony Dane (TD) Secretary, Alistair Shields(AS) STO Convenor, Andra Laird(AL) Swimming Convenor, Jo Maguire (JM) Lothian Region Convenor, Irene Glen (IG) Synchro Com member, Alan Reed (AR) RSDM, Alastair McCabe (AM) Fife Convenor, Cath Fleming(CF) minute taker.
- 2. Apologies:** Fiona McEwan(FM) Masters Convenor, Richie Metcalfe (RM) Immediate Past president, (Borders Convenor, Diving Becky Gallantray) James Laird (JL) Treasurer, Colin Kennedy (CK) Archive Convenor,

<b>Agenda</b>		<b>Action by</b>
<b>Vice-President's Welcome Duncan McKinnell</b>	Duncan McKinnell (Vice President) Welcomed all, particularly to those who are new to this meeting. Two deaths of note over this period 1) Brian Campbell who did many things to promote Water polo especially in Fife and ran the WP Academy programme and 2) Norman Grierson who was a member of Portobello, FINA judge and well respected President (East 87/88 and SS 1991/2) Congratulations to Katie Goodburn who achieved a gold medal at the Ontario Junior International for her 50 breast, then again topped the podium for the 400 Medley relay with her GB teammates. Emma Russell broke several Junior records at the recently held Short course Championships at RCP.	
<b>3. Declarations of Interest</b>	None	
<b>4. Corrections and Actions from Thursday 15<sup>th</sup> Aug Management Meeting</b>	<p>Page 1,2,3,4 for Accuracy: nothing to change</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Prestonpans score board- reading 6 results: These additional ones are currently stored at David Civil's yard. To check in yard first that it talks to the Ares system. Assuming there is compatibility between them, then bring them to PPNS.</li> <li>• Actions done around volunteer coordinator but no interest. This now to be promoted at future events, Open ended closing date</li> <li>• Leader for young leaders (Club led) is now postponed.</li> <li>• Team Leader for young Events coordinator still to be found. AL to think about suitable person.</li> <li>• LR to speak to Bryan Walkinshaw about sails for Open Water events (He provided pop up banners for ED Swim Committee).</li> <li>• List of WPOs still to be provided by AR.</li> <li>• Helen Reilly (Hearts parent) moving forward with mental health first aid workshop for coaches. SS have agreed to support this initiative financially and manpower wise.</li> </ul>	<p>TD RP</p> <p>DM</p> <p>AL LR BW</p> <p>AR</p>
<b>5. Actions from November Business meet</b>	<ul style="list-style-type: none"> <li>• North Berwick (ENBX) have submitted relevant forms and cheque, therefore is now a Club within the East District. Welcome!</li> </ul>	

	<ul style="list-style-type: none"> <li>• Livestreaming: JL and AL meeting with Stuart Johnston this weekend.</li> <li>• Three Team manager courses organised and run by AR. Dates confirmed as 27<sup>th</sup> Feb RCP/ 24<sup>th</sup> March at Armadale Academy/ 28<sup>th</sup> May Galashiels</li> <li>• Topic for next forum meeting: SS Development plan (more appealing title needed) AFTER EGM. Topic for EGM is around ED governance regarding ring fenced funds. Need a firm proposal to take to members... to further discuss with JL.</li> <li>• District modernisation: Young Event Coordinators and Young Technical Swimming officials is happening, planned for February weekend of EDAGs (22<sup>nd</sup> 23<sup>rd</sup> Feb)</li> <li>• Page 2, 10: AL suggested a correction to make it clearer. HM asked a question about why we didn't charge spectators. Response was that we increased entry fees per individual swim and selling the start sheets per session at £1.00. There has been a great uptake of these. Parents are therefore forking out for this increase in cost and to keep the pressure off parents: we decided that we would allow parents free entry.</li> </ul>	<p>JL/AL/SJ AR</p> <p>LR/JL</p> <p>AR</p> <p>CF done</p>
<b>6 Correspondence Tony Dane</b>	<ul style="list-style-type: none"> <li>• New secretary at Inverleith : secretary@swiminverleith.com</li> <li>• Privacy Policy for website: it was suggested that we adopt the SS policy and provide a link to their page.</li> <li>• The possibility of moving the web-site management from George Anderson to Cazinc (who host the EISM website and offer another 2 sites for free). Is our current info transferrable?</li> </ul>	<p>All</p> <p>TD</p> <p>TD to discuss with AL</p>
<b>7 Finance</b>	Report had been circulated. No questions for JL	
<b>8 District modernisation Les Rogers</b>	<ul style="list-style-type: none"> <li>• Good progress on young peoples' initiatives</li> <li>• Euan Lowe (CEO SS) is leading the consultation on the development of SS new Corporate Plan. It was agreed that this will be the topic for the next Forum meeting.</li> <li>• Volunteers: need a Volunteer coordinator, Treasurer and a Swimming convenor at the next AGM.</li> <li>• It was suggested that someone who'd been on Team Manager Course might be suitable for taking on volunteer coordinator. Agreed to publicise this position at EDAGs.</li> <li>• At a recent meeting with Young Ambassadors they queried what the district was doing to enhance the Social competition for "recreational" swimmers. Discussions needed to generate interest with ED clubs plus involving this year's Young ambassadors. DM JM and AR will liaise with the 3 ED Young Ambassadors. AR to provide contact details. PSC (Portobello Swim Centre) could be a good venue for a competition.</li> <li>• DM to consult John Sluman to see what suggestions he has, being experienced at running this type of event</li> </ul>	<p>LR/AR to liaise Exec to discuss DM</p> <p>DM/JM/AR</p> <p>DM</p>

<b>9 Board and Council Meeting</b>	<ul style="list-style-type: none"> <li>• Session with young Ambassadors at Joint Board / Council meeting together with discussion on new Corporate Plan.</li> <li>• Reviewing charitable status – no decisions as yet.</li> </ul>	
<b>10 ACDA</b>	<ul style="list-style-type: none"> <li>• CK McLeod Bain in post and very active.</li> <li>• PSC booked for a “more-inclusive” Gala for 27<sup>th</sup> March from 7.15.</li> </ul>	
<b>11. Regional Reports</b>		
<b>a - Borders</b>	<b>Report:</b> No report. Important to improve liaison with Borders Region.	LR/DM to visit Borders Committee
<b>b – Fife Alastair McCabe</b>	<b>Report:</b> Cardenden are finding it challenging to recruit volunteers, have about forty swimmers. AR is supporting this Club.	
<b>c – Lothian Jo McGuire</b>	<b>Report:</b> 1 <sup>st</sup> Feb for their Junior Graded Meet. 8 <sup>th</sup> March is being used as a training day for those swimmers just below/potential DRP level, with Gary Vandermeulen being coach for the day. Clubs can nominate up to 4 swimmers plus a junior coach.	
<b>12. Discipline Reports</b>		
<b>a – Swimming Andra Laird</b>	<b>Report</b> <ul style="list-style-type: none"> <li>• EISM concerns about possible low level of entries. Exec had met with AL and Helen Murray and have agreed that the meet should continue in the published format. A plan has been developed for reducing costs if necessary.</li> <li>• District records: there are many anomalies due to records not having been claimed. Chris Bostock (SE) has software enabling it to easily identify swims that are faster than published record times. It was agreed that Swimming Committee could recognise verified times identified by this process. ED Rules to be reviewed re claiming of records.</li> <li>• Susan Craigmile has taken on role of managing ED medals and Trophies.</li> <li>• District Convenors are meeting next week to discuss Licenses 2 and 3: could be moving to computer based. Form needs overhauled.</li> <li>• DRP feedback and suggestions to enhance the programme has been sent to SS.</li> </ul>	Swimming Committee  AL
<b>b - Water Polo Richie Metcalfe</b>	<b>Report:</b> <ul style="list-style-type: none"> <li>• Clubs have returned to Training, with the Leagues restarting.</li> <li>• The draw for the 2020 Scottish Champs with Dunfermline, Portobello and Warrender involved.</li> <li>• Phase 2 of the British Water Polo League with Caledonia Storm men playing in Champion 4 on 4<sup>th</sup> 5<sup>th</sup> Jan. Caledonia Women playing 2 weeks later in Championship 1. Also, 3 weeks later performing in the men’s Champs 1 are Portobello and Caledonia</li> </ul>	

<b>c - Masters</b>	<b>Report:</b> No report	
<b>d – Synchro (IG)</b>	<b>Report:</b> All working towards the Grade Day in Bo’ness on 2 <sup>nd</sup> February. Caledonia training also restarted	
<b>e - Diving</b>	<b>Report:</b> No report	
<b>f – Open Water (LR)</b>	<b>Report:</b> <ul style="list-style-type: none"> <li>• ED open water being held at Lochore on Sunday 24<sup>th</sup> May.</li> <li>• The Scottish Open is on 5/6<sup>th</sup> September, also at Lochore. Not an ideal day due to clashes with West and Midland District pool competitions.</li> </ul>	
<b>13. STOC Alistair Shields</b>	<b>Report:</b> <ul style="list-style-type: none"> <li>• Referees going forward this year: Neil Craigmile, Ishbel Rogers, Ian Peebles and Bryan Walkinshaw.</li> <li>• Final practical assessments for 2 refs who’ve passed the exam during the Carnegie meeting on 8<sup>th</sup> Feb.</li> <li>• Rule change is being drafted regarding STO quotas at District events. The application of fines was also discussed.</li> <li>• Judge 1 online training likely to go live on 20<sup>th</sup> Jan.</li> <li>• Signed up to new system instead of Doodle called Sign up Genius. Proving successful so far.</li> <li>• Mentoring: still sign as before, should certify within 7/8 sessions.</li> <li>• Seeking to recruit referees mentor Young STOs. Mentors must be PVGed by SS</li> </ul>	
<b>14. Archive</b>	<b>Report:</b> No report	
<b>15. Website</b>	Several notices to be put up: Leader for the East for YP’s event Coordinator/ Leader for various tasks.	TD
<b>17. AOCB</b>  <b>Meetings:</b>	<ul style="list-style-type: none"> <li>• 50 years Birthday celebration at RCP today</li> <li>• SS did their first Podcast with: Euan Lowe, Ally White, Moraig MacDonald compered by Alan Lynn.</li> <li>• EGM is next meeting with 14 days’ notice before 20<sup>th</sup> Feb takes us to 6<sup>th</sup> Feb. TD away and needs the EGM notified on the web by 31<sup>st</sup> January.</li> <li>• Forums names are subject to change</li> </ul>	
<b>16. Date of next meeting MEMBERSHIP</b>	<b>20th February 2020</b> , Howden Park Centre, LIVINGSTON, EH54 6AE. Presentation around SS corporate plan following ED EGM. Open to all  <b>21st May 2020 ED AGM</b> , Meggetland, Edinburgh 18:30 for 19:00. Subsequently amended to Premier Inn, Edinburgh Park.	
<b>MANAGEMENT</b>	<b>19<sup>th</sup> March (budget meeting) Premier Inn, Edinburgh Park and 16<sup>th</sup> April.</b>  <b>END of meeting pm</b>	Convenors