

Notes of East District Management Meeting held on Thursday 17th January 2019

Premier Inn, Edinburgh Park, EH12 9FX



1. **Present:** Duncan McKinnell (DM) Vice President, Les Rodger (LR) President, Richie Metcalfe (RM) Immediate Past president, Colin Kennedy (CK) Archive Convenor, Fiona McEwan(FM) Masters Convenor, Tony Dane (TD) Secretary, James Laird (JL) Treasurer, Alistair Shields(AS) STO Convenor, Andra Laird(AL) Swimming Convenor, Victoria Lowe (VL) Borders Convenor, Cath Fleming(CF) minute taker
2. **Apologies:** Jo Maguire (JM) Lothian Region Convenor, Alison Stephen (AS) Diving Convenor, Vicky Peakman (VP) Synchro Convenor, Kirsten Ogilvie (KO) Open Water Convenor,

Agenda		Action by
President's Welcome	Duncan McKinnell (Vice President) Welcomed all to his first meeting	
3. Declarations of Interest	None	
4. Corrections and actions from Management Meeting Thursday 15th Nov	<p>Page 1: Premier Inn, Edinburgh Park is where we are now meeting. Good facilities</p> <p>Page 2: Treasurer for the composite club and being paid, led onto discussion raised by CK about proposals going forward to the AGM: Honorariums are now being amended at this year's AGM. Also discussed does the paid person have voting rights?</p> <p>Page 2: STO amendment from AGM to be discussed later.</p> <p>Page 3: Auditor: the accounts were presented and all done by Jeremy Chittleburgh prior to the AGM</p>	CK/DM/LR
5. Matters arising from Sept Delegates Meeting	<ul style="list-style-type: none"> • Page 2: St Andrews Masters have been added to handbook • Page 2: License 2/3, we can direct Clubs. Action: discussion ongoing with Swim Cmte and Scottish SC • Page 2: District Modernisation: East have a meeting on Monday 28th January. Suggest that at the delegates meeting we invite someone from SS to attend. • Page 3: Roll out of visits to Clubs/ Regions. Chairs meeting at RCP attended by a few. How to engage Clubs to get extra volunteers? Suggestion to go out to Clubs with District Presentation. Agreed to push it into Modernisation group as to where, when and how we engage with clubs to maximise audience. • Page 3: Stuart Johnston (live streaming) didn't charge ED for the initial 3 year period. This is now over. He's now renting it from the ED and charging us a reasonable price for our competitions, including EISM for 19. Part of the problem is that we (the District) weren't pushing for our volunteers to be able to operate the live streaming equipment. Another issue is the depreciation of the ED equipment. It was noted that Stuart is purchasing newer and less intrusive equipment which is his own. Stuart may want to stop this reasonable price or even stop the life streaming. Need a serious conversation with him sometime for the next year (2020), AL and JL to speak to Stuart about the future of the live 	<p>AL ongoing</p> <p>LR/DM/AL</p> <p>AL/JL/SJ</p>

	<p>streaming equipment and rates.</p> <ul style="list-style-type: none"> • Page 3: North Berwick, have changed their connection to ELST on the web Page 4: Reasons behind Regional /club galas failing. The 2018 Ian Mcfadyen gala which provoked this discussion when it was reduced to a morning only event, is being held later on in 2019. Discussion around timing of year. SC have got this in hand and it's an ongoing discussion into 2020. • Page 5: ED masters held a successful event • Page 5: TD can change photos for Masters section on the web - if he gets the photos. • Page 5: 2 x world best times achieved by several MC swimmers at recent age groups- we should have been more diligent in acknowledging this. Paul Wilson at SS is too busy to give all details to all districts. 	<p>AL and SCom</p> <p>FMc</p> <p>TD/ recor</p>
<p>6. Correspondence Tony Dane</p>	<p>Changed email address jenniferdavis@edinburghleisure.co.uk BRSC Convenor victoriajanelowe@icloud.com Open Water Convenor: Kirsten Ogilvie: kogilvie1974@yahoo.co.uk</p> <p>TD to obtain from all Clubs, by end of March, their ED representatives, executive and WPO, and constitution in line with model 18, Nov 18.</p> <p>Model 18 has 3 changes: Wellbeing and protection officer/ electronic payments/ life membership can be revoked in exceptional circumstances. Discussion around needing further clarification for SASA registration of Life Members, this to be taken to AGM. TD to remind all clubs about their responsibilities to ED, in addition to reminding all Clubs that they should register all life members, if they still attend meetings/galas.</p> <p>Procedure for Deaths: now done through TD to all life members.</p>	<p>All</p> <p>All Clubs</p> <p>LR/DM</p> <p>TD</p>
<p>7. Finance James Laird</p>	<p>Finance report was circulated prior to meeting</p> <p>In future how do we manage money for events so that no one will be out of pocket? This discussion came about following the Masters competition at PPNS when FM hadn't realised that John Sluman had no cash or cheques. This left her paying float to get started, travel expenses and buffet costs, out of her own pocket. James Laird apologised and gave her a cheque to cover her outlay from November.</p> <p>Recognised that this is a universal area of concern.</p> <p>Action: 1-Masters cmte, before 2019 competition, need to negotiate for Buffet food, cash on the day? 2- must set up correct procedures to prevent people from going into overdraft/ straying off the anticipated costs</p>	<p>FM</p> <p>JL</p>
<p>8. Board and Council Meeting Les Rodger</p>	<p>AGM discussion</p> <p>Presentation from Ally on performance</p> <p>Membership price increase to £45. This is only £2 plus what we were paying</p> <p>Awards dinner at Radisson Blu, Glasgow</p>	

	Alan Reid is RSDM for East: Welcome	
9. Regional Reports		
a - Borders Victoria Lowe	Report: Hi to Victoria. She said she hadn't yet met with her BRSC, meant to be meeting next week. They have an operational committee. Sarah Duncan still is secretary. We told her how the ED system works: written reports for this Mngmt and verbal update for Delegates.	
b – Fife Andra Laird	Report: AL chaired the last meeting in Fife (Tuesday eve) and co-opted Alison Lister as Convenor. Plans to reactivate Fife Squad. For 2019 looking to set up criteria for spending budgets on coaches courses for the 3 regions. Finance set for £1500 for each region. Planning a meeting with Lothian, Fife and Borders: looking for someone who has knowledge of coach training and the regions' needs.	
c - Lothian Tony Dane rep for JM	Report: Junior graded meet on 27 th Jan. A parents' meeting will be hosted by Jenn Davis after lunch. What type of meet do they want? Need to change the way Region meetings are held, keeping in line with District Modernisation. Installation of additional score boards instead of the 3 lane board already at Prestonpans. Look into seeing if this can be installed. They are currently kept in Dave Civil's factory and are compatible but need to be hard wired. Ares is obsolete with no availability of spares.	TD
10. Discipline Reports		
a - Swimming	Report: AL submitted report but they weren't circulated prior to meeting. AL read her report. It was recognised that the Telfer Cup format was not working well. Swimming Committee to discuss. Young Event Coordinator event: timeline moved on a bit with the first one being the EISM (not the ED finals weekend). Paul Donald is recruiting all resources. Discussion around the quality and quantity of staffing these additional events: from the Young event staffing point of view as well as our ED staffing.	AL
b - Water Polo	Report: Clubs are all just starting back. Juniors half a season and started already / all senior leagues switched into academic year with effect from Sept 2019.	
c - Masters	Report: FR submitted report but they weren't circulated to all prior to the meeting. She read out her report.	
d - Synchro	Report: no report as no competitions.	
e - Diving	Report: report tabled.	
f – Open Water	Report: East District Open Water on the 1 st June.	
12. STOC	Report: AS read out his report and will circulate. Busy period for all. Sprints was particularly busy, this caused problems. Doodle poll names were not taking priority over those who arrived first. This left many officials, who'd filled in doodle poll, unhappy, due to not getting a position and then spectator gallery being full... Discussion around succession planning for Meet referee. Sally Swinney was being mentored by Andrew McRoberts during the EDAG 200's weekend. Change of wording for number of officials needed to run a meet will be changed to Swimmers, not swims	

13. Archive	President can get a blazer, (money which is provided out of Jim Brown Request), to go with his blazer badge which was presented by CK. The badge is the ED logo hand embroidered in gold, blue and silver. Discussion about obtaining a further 3 to take us to 2026, from Victoria Regalia in 2B Johnston Terr. Approved The possibility was raised of designing a scarf for ladies/ ties for men. CK to explore this	LR CK CK
14. Website	Facebook has had high number of views, particularly once warm up schedule is posted for the AGs EISM facebook page needs revived	TD/ AL
15. AOCB	9 th /10 th Feb for presentations for the Special Awards: Lyndsey Lewis, Team manager Aquatics for CG 2018/ Chris Jones, Coach swimming for CG 2018/ Jen Leeming, Coach Diving CG and LEN 2018/ Jane Ogden Judge Diving CG 2018/ Keanna MacInnes, Swimmer CG 2018/ Euan Inglis, Swimmer CG 2018/ Beth Johnston, Swimmer CG 2018/ Lucas Thomson, Diving CG 2018/ Gemma McArthur, Diver CG 2018/ Vicky Tomlinson, Judge Diving LEN 2018/ David Cumberlidge, Swimmer LEN 2018/ Kathryn Greenslade, Swimmer LEN 2018/ Lizzie Simmonds, Swimmer LEN 2018 Modernisation to become a standing item on these agenda's inserted just above Board and Council	 TD/ CF
16. Date of next meeting DELEGATES	21st th Feb, Meggetland, 7 for a 7.30 start. 18 th April, Livingston, 7 for a 7.30 start.	All Clubs
MANAGEMENT	21st March, Premier Inn, Edinburgh Park	Convenors
	END of meeting pm 9.25	